

## Student Conference Fund Application Summer 2016

The Student Conference Fund was created by the Student Bar Association in order to provide a source of funding to California Western (“CWSL”) students to attend legal conferences in order to advance their knowledge of a particular field in the law, to explore cutting edge areas of practice, knowledge or skills, to network with experts or potential employers and to bring back new ideas to CWSL for the benefit of the community.

Each trimester students may apply to be **reimbursed** for conference related expenses such as travel/transportation, lodging and conference fees. Funds may not be used to reimburse the purchase of food, beverages, libations, souvenirs, gifts, etc. **Maximum reimbursement amount is \$750 per applicant.**

Applicants must meet the following criteria:

1. Completed one (1) trimester at CWSL
2. Minimum GPA of 2.0
3. Must provide proof that you have attempted to secure funds or reduce cost through other means, or that you have applied for (but did not receive) a scholarship or funding to the conference to cover registration fees or other expenses.
4. Certify that you will not be using other Student Bar Association funding to attend another conference or event during the same trimester.
5. Submit a Personal Statement of Intention (no more than 1000 words) which specifically addresses:
  - a. How will this benefit California Western students and/or other organizations?
  - b. How will your professional skills be improved from attending this conference?
  - c. How will participating in this conference further your professional identity?
6. The Committee will be looking for applicants who will further the mission of CWSL, be a professional representative of the law school, and who will gain a diverse point of view to bring back to our community.

Deadline: **Friday, June 10, 2016 by 4:00 p.m.**

Submit to: [StudentServices@cwsl.edu](mailto:StudentServices@cwsl.edu) or drop off in the Student Center (1<sup>st</sup> Floor, 350 Building)

### I. **APPLICANT DETAILS**

Name: \_\_\_\_\_

Student ID: \_\_\_\_\_

Current Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

GPA of at Least 2.0 (Please circle one): YES or NO

**II. CONFERENCE DETAILS**

Conference/Event Name: \_\_\_\_\_

Date(s): \_\_\_\_\_ Fee (if applicable): \_\_\_\_\_

Detailed Estimated Travel/Lodging Expenses:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please list any conferences you have attended while enrolled at CWSL:

1) \_\_\_\_\_

2) \_\_\_\_\_

**III. APPLICANT SIGNATURE AND CERTIFICATION**

\_\_\_\_\_  
Print Applicant's Name

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

**IV. PERSONAL STATEMENT**

Please attach your Personal Statement of Intention addressing the 3 prompts (not to exceed 1,000 words)

**V. CERTIFIED IN GOOD STANDING**

\_\_\_\_\_  
Susan Finster, Assistant Dean for Student & Diversity Services