

California Western School of Law
MISSING RECEIPT LOG

STUDENT NAME: _____

ORG: _____

DATE	AMOUNT	PAYEE/VENDOR	BUSINESS PURPOSE

TOTAL -

I certify that the amount shown above is the amount I actually paid and that I will not submit a duplicative claim for this amount.

Submitted By/Date

Approved By Dean Finster/Date

If you are missing any single receipt for an expense that is \$75 or greater, then you must also have the *Missing Receipt Log* approved by the CWSL C.F.O.

C.F.O. Signature/Date